

Human Services Board Agenda - Jefferson County

UW Extension, 864 Collins Road, Room 8 & 9

Jefferson, WI 53549

***REVISED 10-06-2022**

Date: Tuesday, October 11, 2022 Time: 8:30 a.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhpbVGPzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)

Kutz, Russell (Vice-Chair)

Racanelli, Gino

Nsibirwa, Sira

Wineke, Michael

Lund, Kirk

Mirk, Alice

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the October 11, 2022 Agenda
5. Public Comment
6. Approval of September 13, 2022 Board Minutes
7. Communications
8. Review of the August 2022 Financial Statement
9. Discuss and Approve September 2022 Vouchers
10. Discuss and Approve Behavioral Health Division goals and introduce Division Manager
11. Discussion and Possible Action on New 2022 Professional Service Contracts (*Group Therapy, Adult Alternate Care, Counseling & Therapeutic Services, *Transportation, and CCS Regional Service Array*)
12. Discussion and Possible Actions on Jefferson County's Specialized Transportation Assistance Program (Wis.Stat. 85.21) Application
13. Discussion and Possible Action on Authorizing execution of state human services contracts, consortium agreements, and professional service and care provider contracts
14. Discussion and Possible Action on appointing Lisa Krolow to the Nutrition Project Council for a first 3-year term
15. Discussion and Possible Action on appointing Mary Roberts to the Nutrition Project Council for a first 3-year term
16. Discussion and Possible Action on reappointing Patrica Rabay to the Nutrition Project Council for a 3-year term
17. Director's Report
18. Adjourn

Next Scheduled Meetings:

Tuesday, November 8, 2022, at 8:30 a.m.

Tuesday, December 13, 2022, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
September 13, 2022

Board Members Present in Person: Richard Jones, Russell Kutz, Michael Wineke, Kirk Lund, and Gino Racanelli

Board Members Present via Zoom: Sira Nsibirwa, and Alice Mirk

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Belford, Transportation Supervisor Mike Hansen, Birth to Three Supervisor Elizabeth Boucher, Mental Health Professional Supervisor Lisa Dunham, and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Quorum was established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we were in compliance.

4. REVIEW OF THE SEPTEMBER 13, 2022, AGENDA

5. PUBLIC COMMENTS

No Comments

6. APPROVAL OF THE AUGUST 9, 2022, BOARD MINUTES

Mr. Racanelli made a motion to approve the August 9, 2022, board minutes.

Mr. Kutz seconded.

Motion passed unanimously.

7. COMMUNICATIONS

8. REVIEW OF THE JULY 2022 FINANCIAL STATEMENT

Mr. Belford reviewed the July financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$1,192,931. This balance includes \$650,000 from our reserve carryover. This is down from prior months, because of carryover adjustments discussed with the Finance Department. The balance excludes any prepaid or other carryover adjustments.

9. DISCUSS AND APPROVE AUGUST 2022 VOUCHERS

Mr. Belford reviewed the summary sheet of vouchers totaling \$580,677.40 (attached).

Mr. Racanelli made a motion to approve the August 2022 vouchers totaling \$580,677.40.

Mr. Kutz seconded.

Motion passed unanimously.

10. DISCUSSION AND POSSIBLE ACTION ON NEW 2022 PROFESSIONAL SERVICE CONTRACTS (RESPITE CARE, HOME MODIFICATION, CCS SERVICE ARRAY, FOSTER CARE, AND ADULT ALTERNATE CARE)

Ms. Cauley reported that we have seven new service providers. (attached)

Mr. Jones made a motion to approve the contracts as listed.

Mr. Racanelli seconded.

Motion passed unanimously.

11. DISCUSSION AND POSSIBLE ACTION ON MENTAL HEALTH PRESENTATIONS: INFANT MENTAL HEALTH AND TRAUMA FOCUSED CBT

Two programs presented to the board. The first presentation was Beth Boucher, our Birth to Three supervisor who presented on the Infant Mental Health program. The second presentation was Lisa Dunham, our Mental Health Professional supervisor, who presented on our Trauma Focused CBT program.

12. DISCUSS AND POSSIBLE ACTION ON TRANSPORTATION CO-PAYS

Ms. Cauley reported that we would like to increase the county transportation co-pays. We would like to increase the one-way trip from \$1.50 to \$2.00 and out-of-county from \$7.50 to \$12.00. This is based on current costs and a comparison of other county rates.

Mr. Racanelli made a motion to approve the increase of the transportation copays as presented.

Mr. Wineke seconded.

Motion passed unanimously.

13. DIRECTOR'S REPORT

- All the KOI's for the teams are being met.

- There is a meeting scheduled for next week with DHS at Camp Maas, the Youth Crisis Stabilization Facility.

- Adult Protective Services (APS) is seeing a high trend in protective placement needs. Watertown hospital will be expanding its senior unit. We will also be reaching out to other facilities regarding providing more support with supervision and/or accepting an individual who is on emergency protective placement.

- We have been able to recruit staff as most of our teams are full. We are currently hiring for four psychotherapist and one crisis stabilization worker for Lueder House.

14. ADJOURN

Mr. Wineke made a motion to adjourn the meeting.

Mr. Lund seconded.

Motion passed unanimously.

Meeting adjourned at 10:08 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, October 11, 2022, at 8:30 a.m.

Jefferson County Courthouse County Board Room 205

311 S Center Ave, Jefferson, WI 53549

Financial Statement Summary

August, 2022

We are projecting a positive year-end fund balance of \$1,002,947. This balance includes \$650,000 from our reserve carryover. We are using this balance because of carryover adjustments discussed with the Finance Department as part of the 2023 budget process. The balance excludes any prepaid or other carryover adjustments.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$345,414.

- CLTS revenue is projected to be over budget by \$1,305,817. This is consistent with expenses and the trend we have seen of rising costs and revenue. Our 2022 CLTS revenue budget was for \$2,856,394. Our 2023 proposed budget is for \$5,488,360.
- CCS revenues are projected to be under budget by \$1,036,737. Because of unfilled positions, we are projecting \$3,142,282 in CCS revenue from MA, while our 2022 budget was \$4,066,945. We are projecting limited CCS WIMCR revenue this year, as we had a CCS payback last year.
- CSP revenue is also projected to be under budget by \$186,707, because of vacant positions, and limited billing so far this year. As positions filled later in the year, we hope to see a corresponding billing increase.
- Lueder House revenue is projected to be under budget by \$67,136. We had to close the Lueder House for several weeks. We have seen the days and billing pick up in the last several weeks and anticipate increased billing going forward. June and July billing averaged \$8,167 per month; compared to \$1,318 per month from March-May. January-February averaged \$9,728 per month.
- We have seen an increase in our Congregate Site meal revenue. Our current projection shows Site Meal revenue under budget by \$87,196. This has been steadily increasing, along with expenditures, each of the past few months. Home Delivered Meal revenue is projected to be over budget by \$120,616.

Expenditures: Overall, expenses are projected to be favorable by \$1,348,361.

- **Salary expenses are projected to be under budget by \$1,368,854:** This is because of numerous vacant or unfilled positions. Many of the teams with variances have revenue offsets, and they have been noted above (CCS, CSP, Clinic, Lueder House).
- **Fringes and benefit expenses are projected to be under budget by \$641,199.**

- **Children Alternate Care expenses are projected to be under budget by \$654,133.** This projection includes Shelter and Detention costs. It also includes placements at the Central Wisconsin Center, which we budgeted through carryover. The August and July bills were both \$19,435. Our final placement at the Center ended on September 16, 2022, so the September bill was \$9,404.
- **Hospital/Detox is projected to be over budget (unfavorable) by \$66,694 (Net basis):**

	Budget	Actual	Projection
Revenue	\$400,000	\$176,488	\$264,672
Expenditures	\$1,230,000	\$850,942	\$1,276,414
Net	\$(830,000)	\$(674,454)	\$(1,011,742)

The July 2022 State Institute bill was \$70,384. The August bill was \$105,712.

We ended 2021 with a net hospital balance of (\$936,420) and 2020 with a net hospital balance of (\$575,157).

- **CLTS expenses are projected to be over budget by \$1,271,004** This is consistent with the trend of increased services.
- **Children’s COP expenses are projected to be under budget \$4,136.** This includes both our CLTS MOE and our recreational purchases. This is down from prior months because more recreational purchases are now waiver allowable.
- **HDM Nutrition Expenses are projected to be over budget by \$132,506.** This is offset, in part, by Congregate Meals, which are projected to under budget and HDM revenue.
- **Costs related to the HOPE (housing) program are projected to be over budget by \$122,524,** as the need for housing services has expanded exponentially.
- **Adult alternate costs are projected to be over budget by \$104,200,** because of additional placements in the past few months.
- **Operating Reserve:** We are projecting a year-end balance of \$650,000 in the operating reserve this year. We have adjusted this balance after discussions with the Finance Department in preparation for the 2023 budget.

BEHAVIOR HEALTH DIVISION: Projected unfavorable balance of \$780,006. While revenue is down across most programs, so are expenses. The biggest variances are HOPE expenses and CCS revenue.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$898,567, because of reduced alternate care costs and staffing/positions. Additionally, TSSF funding will increase through this year. CLTS expenses are overbudget at this point, and that is offset by increased revenue projections.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$78,400. We also have additional ARPA funding that was spent by September 30, 2022. This will increase revenue in future months. We anticipate enhanced funding coming later in the year, and that is included in our projection.

AGING & ADRC DIVISION: Projected favorable balance of \$44,990.

ADMINISTRATIVE DIVISION: Projected favorable balance of \$110,995, because of carryover transfers to be used for capital and IT purchases.

OPERATING RESERVE: Projected favorable balance of \$650,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on August 2022 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
Federal/State Operating Revenues	9,942,762	3,337,705	13,280,467	19,824,292	13,896,287	20,499,016	20,844,430	(345,414)
County Funding for Operations (tax levy & transfer in)	5,944,043	0	5,944,043	8,929,321	5,915,079	8,872,619	8,872,619	0
Total Resources Available	15,886,805	3,337,705	19,224,510	28,753,613	19,811,366	29,371,635	29,717,049	(345,414)
Total Adjusted Expenditures	19,082,603	829,024	19,911,627	27,195,942	20,620,105	29,981,782	31,330,143	1,348,361
OPERATING SURPLUS (DEFICIT)	(3,195,798)	2,508,681	(687,116)	1,557,670	(808,739)	(610,147)	(1,613,094)	1,002,947
Balance Forward from 2021-Balance Sheet Operating Reserve	1,613,094		1,613,094	1,166,829		1,613,094	1,613,094	0
NET SURPLUS (DEFICIT)	(1,582,704)	2,508,681	925,978	2,724,499	(808,739)	1,002,947	(0)	1,002,947

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	1,954,014	(651,338)	1,302,676	1,953,768	1,300,851	1,954,014	1,951,277	2,737
Children's Basic County Allocation	340,583	571,866	912,449	1,373,800	915,867	1,368,673	1,373,800	(5,127)
Children's L/T Support Waivers	1,283,693	822,197	2,105,890	2,378,567	1,183,427	3,002,456	1,775,141	1,227,316
Behavioral Health Programs	231,399	88,234	319,632	444,645	486,001	490,148	729,002	(238,854)
Community Options Program	39,614	105,798	145,412	218,118	145,412	218,118	218,118	0
Aging & Disability Res Center	417,319	268,715	686,034	1,022,970	712,551	1,029,054	1,068,827	(39,773)
Aging/Transportation Programs	554,949	27,482	582,431	968,221	672,718	959,472	1,009,077	(49,605)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	353,786	113,740	467,525	719,116	442,209	719,567	663,313	56,254
IV-E Legal and Legal Rep	43,013	12,376	55,389	66,980	45,824	78,531	68,735	9,795
Children & Families	431,388	121,710	553,098	402,480	275,716	614,826	413,575	201,251
I.M. & W-2 Programs	488,457	651,849	1,140,305	1,737,041	1,081,127	1,603,726	1,621,690	(17,964)
Client Assistance Payments	116,787	23,544	140,331	254,108	136,000	210,497	204,000	6,497
Early Intervention	186,418	(62,139)	124,279	185,373	110,376	186,418	165,564	20,854
Total State & Federal Funding	6,441,419	2,094,033	8,535,451	11,725,188	7,508,079	12,435,499	11,262,119	1,152,527

COLLECTIONS & OTHER REVENUE

Provided Services	2,190,617	1,058,836	3,249,454	5,883,617	4,682,745	5,709,709	7,024,118	(1,314,409)
Child Alternate Care	91,716	0	91,716	165,980	116,667	137,574	175,000	(37,426)
Adult Alternate Care	83,863	0	83,863	173,099	133,333	125,794	200,000	(74,206)
Children's L/T Support	529,876	243,294	773,170	795,028	720,835	1,159,755	1,081,253	78,502
1915i Program	19,981	19,602	39,583	279,059	120,000	232,574	180,000	52,574
Donations	106,524	0	106,524	141,069	127,076	152,798	190,614	(37,816)
Cost Reimbursements	102,178	(9,051)	93,126	154,422	96,420	138,366	144,631	(6,265)
Other Revenues	376,588	(69,008)	307,580	506,831	391,131	406,948	586,696	(179,748)
Total Collections & Other	3,501,343	1,243,673	4,745,016	8,099,104	6,388,207	8,063,517	9,582,311	(1,518,794)

TOTAL REVENUES

9,942,762	3,337,705	13,280,467	19,824,292	13,896,287	20,499,016	20,844,430	(366,268)
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EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>WAGES</u>								
Behavioral Health	1,544,571	20,000	1,564,571	2,107,259	1,725,396	2,344,185	2,659,537	(315,352)
Children's & Families	1,410,729	20,000	1,430,729	2,027,113	1,381,374	2,146,094	2,205,720	(59,626)
Community Support	677,919	0	677,919	993,781	794,996	1,016,878	1,192,495	(175,616)
Comp Comm Services	1,286,685	0	1,286,685	1,740,852	1,465,537	1,930,028	2,303,035	(373,008)
Economic Support	853,259	0	853,259	1,403,292	915,892	1,279,889	1,373,838	(93,949)
Aging & Disability Res Center	355,854	0	355,854	545,552	401,358	532,537	602,036	(69,500)
Aging/Transportation Programs	434,991	0	434,991	546,219	421,290	652,486	631,934	20,552
Childrens L/T Support	505,886	0	505,886	573,115	527,137	758,828	791,935	(33,106)
Early Intervention	233,356	0	233,356	325,427	233,663	350,035	350,495	(460)
Management/Overhead	774,905	0	774,905	1,119,073	911,608	1,162,316	1,367,412	(205,096)
Lueder Haus	191,750	0	191,750	297,660	242,144	287,624	363,216	(75,592)
Safe & Stable Families	59,350	0	59,350	73,571	51,417	89,025	77,126	11,900
Supported Emplmtn	0	0	0	0	0	0	0	0
Total Wages	8,329,255	40,000	8,369,255	11,752,913	9,071,812	12,549,925	13,918,779	(1,368,854)
<u>FRINGE BENEFITS</u>								
Social Security	611,227	0	611,227	864,671	685,558	916,545	1,028,337	(111,792)
Retirement	519,497	0	519,497	757,754	586,253	779,061	879,380	(100,319)
Health Insurance	1,759,085	0	1,759,085	2,456,139	2,075,410	2,637,687	3,113,115	(475,428)
Other Fringe Benefits	155,042	0	155,042	211,504	86,123	206,711	160,371	46,340
Total Fringe Benefits	3,044,851	0	3,044,851	4,290,068	3,433,343	4,540,004	5,181,203	(641,199)
<u>OPERATING COSTS</u>								
Staff Training	99,870	0	99,870	162,640	108,401	143,656	174,986	(31,330)
Space Costs	250,370	0	250,370	353,402	207,113	375,554	310,670	64,884
Supplies & Services	1,011,584	38,410	1,049,994	1,611,614	981,653	1,637,087	1,474,629	162,458
Program Expenses	377,219	0	377,219	458,867	256,987	575,505	385,480	190,024
Employee Travel	59,893	0	59,893	53,117	62,411	89,840	97,016	(7,176)
Staff Psychiatrists & Nurse	263,302	0	263,302	402,701	294,483	394,953	441,724	(46,771)
Birth to 3 Program Costs	142,918	0	142,918	200,619	150,467	214,376	225,700	(11,324)
Busy Bees Preschool	780	0	780	570	733	1,169	1,100	69
Other Operating Costs	20,343	0	20,343	98,257	13,800	30,514	20,700	9,814
Year End Allocations	(51,101)	(15,510)	(66,611)	(212,190)	(98,233)	(188,544)	(107,547)	(80,997)
Capital Outlay	134,425	20,902	155,327	51,061	194,127	283,756	291,191	(7,435)
Total Operating Costs	2,309,602	43,802	2,353,404	3,180,658	2,171,941	3,557,866	3,315,649	242,217
<u>BOARD MEMBERS</u>								
Per Diems	2,630	0	2,630	3,960	2,910	3,945	4,365	(420)
Travel	0	0	0	425	164	0	246	(246)
Training	0	0	0	0	0	0	0	0
Total Board Members	2,630	0	2,630	4,385	3,074	3,945	4,611	(666)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>CLIENT ASSISTANCE</u>								
Donation Expenses	7,255	0	7,255	5,006	0	10,882	0	10,882
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	0	0	0	70,947	0	0	0	0
Kinship & Other Client Assistance	115,945	13,074	129,019	161,356	118,587	193,529	177,880	15,649
Total Client Assistance	123,200	13,074	136,274	237,309	118,587	204,411	177,880	26,531
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	1,249,339	758,051	2,007,391	2,327,089	1,160,055	3,011,086	1,740,082	1,271,004
Total Medical Assistance Waivers	1,249,339	758,051	2,007,391	2,327,089	1,160,055	3,011,086	1,740,082	1,271,004
<u>COMMUNITY CARE</u>								
Supportive Home Care	28,399	0	28,399	30,629	31,991	42,599	47,986	(5,387)
Guardianship Services	51,237	0	51,237	72,783	57,177	76,855	85,766	(8,911)
People Ag. Domestic Abuse	13,368	0	13,368	19,992	13,333	20,000	20,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	53,065	0	53,065	48,556	47,333	92,098	71,000	21,098
Other Community Care	309,477	0	309,477	641,103	480,313	640,149	720,470	(80,321)
Elderly Nutrition - Congregate	11,154	0	11,154	7,735	20,475	15,177	30,713	(15,536)
Elderly Nutrition - Home Delivered	164,852	0	164,852	250,531	139,164	245,738	208,746	36,992
Elderly Nutrition - Other Costs	2,735	0	2,735	24	4,800	4,103	7,200	(3,097)
Total Community Care	634,288	0	634,288	1,071,353	794,587	1,136,719	1,191,880	(55,161)
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	209,452	13,261	222,713	502,830	506,667	334,069	760,000	(425,931)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	32,082	0	32,082	208,166	183,333	32,082	275,000	(242,918)
Child Caring Institutions	406,331	0	406,331	323,900	375,333	600,731	563,000	37,731
Detention Centers	15,000	0	15,000	22,650	40,000	22,500	60,000	(37,500)
Correctional Facilities	146,916	0	146,916	0	76,523	166,351	114,785	51,566
Shelter & Other Care	83,389	10,506	93,895	159,752	118,615	140,842	177,923	(37,081)
Total Child Alternate Care	893,170	23,767	916,937	1,217,299	1,300,472	1,296,575	1,950,708	(654,133)
<u>HOSPITALS</u>								
Detoxification Services	74,310	5,408	79,718	41,034	20,000	119,577	30,000	89,577
Mental Health Institutes	646,521	124,704	771,225	1,213,756	800,000	1,156,837	1,200,000	(43,163)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	720,830	130,112	850,942	1,254,790	820,000	1,276,414	1,230,000	46,414
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	433,333	0	650,000	(650,000)

OTHER CONTRACTED

Adult Alternate Care (Non-MAW)
 Family Care County Contribution
 1915i Program
 IV-E TPR
 Emergency Mental Health
 Work/Day Programs
 Ancillary Medical Costs
 Miscellaneous Services
 Prior Year Costs
 Clearview Commission

Total Other Contracted

TOTAL EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
Adult Alternate Care (Non-MAW)	190,005	0	190,005	139,358	117,200	280,000	175,800	104,200
Family Care County Contribution	625,097	(208,365)	416,732	625,097	416,731	625,098	625,097	1
1915i Program	242,287	19,661	261,947	290,966	212,688	380,727	319,032	61,695
IV-E TPR	193,307	0	193,307	224,373	146,631	289,961	219,946	70,015
Emergency Mental Health	80,232	0	80,232	7,649	60,571	80,232	90,857	(10,625)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	132,116	0	132,116	295,560	176,453	267,834	264,680	3,154
Miscellaneous Services	311,876	8,922	320,798	275,829	181,834	480,207	272,750	207,457
Prior Year Costs	519	0	519	0	0	778	0	778
Clearview Commission	0	0	0	1,246	792	0	1,188	(1,188)
Total Other Contracted	1,775,437	(179,782)	1,595,655	1,860,079	1,312,901	2,404,837	1,969,351	435,486
TOTAL EXPENDITURES	19,082,603	829,024	19,911,627	27,195,942	20,620,105	29,981,782	31,330,143	(1,348,361)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2022 Revenue & Expenditures Financial Statement

Summary Sheet () Unfavorable

	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health								
65000	BASIC ALLOCATION	3,849,654	5,054,488	1,204,834	4,095,157	5,148,131	1,052,973	(151,861)
65003	LUEDER HAUS	83,864	538,921	455,057	151,000	660,016	509,016	53,959
65004	UWW QTT	20,000	20,116	116	0	0	0	(116)
65007	EMERGENCY MENTAL HEALTH	170,742	1,194,124	1,023,382	258,753	1,089,533	830,780	(192,602)
65008	CRISIS INNOVATION	25,000	33,779	8,779	10,000	104,534	94,534	85,755
65010	HOPE (MHBG SUPPL)	1,274	185,199	183,925	41,582	77,775	36,193	(147,733)
65011	MENTAL HEALTH BLOCK	24,224	24,224	0	25,797	63,375	37,578	37,578
65025	COMMUNITY SUPPORT PROGRAM	708,293	1,742,132	1,033,839	895,000	1,951,688	1,056,688	22,848
65027	COMP COMM SERVICE	3,195,208	3,420,448	225,240	4,231,945	3,871,428	(360,518)	(585,758)
63027	FAMILY CENTERED THERAPY	0	107,484	107,484	0	176,234	176,234	68,750
65030	ROOM AND BOARD FOR OUD	12,275	12,903	628	0	0	0	(628)
65031	AODA BLOCK GRANT	109,299	109,299	0	109,299	109,860	561	561
65035	AODA BLOCK GRANT SUPPLEMENTAL	7,250	7,250	0	78,695	78,695	0	0
65032	OPIOID GRANT	133,731	113,209	(20,522)	187,042	207,209	20,167	40,689
65038	OPIOID SETTLEMENT	(0)	0	0	56,298	56,298	0	(0)
65043	COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044	CCISY CRISIS GRANT	80,232	80,232	0	108,680	108,240	(440)	(440)
65063	1915i PROGRAM (CRS)	232,574	383,534	150,960	180,000	319,032	139,032	(11,928)
65034	WATERTOWN FOUNDATION TIC	2,897	2,897	0	0	0	0	0
66000	DONATIONS	1,214	294	(920)	0	0	0	920
Total	Behavior Health	8,755,339	13,030,534	4,275,194	10,526,858	14,022,046	3,495,188	(780,006)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Tax Levy	Budget			Variance
	Revenue	Expenditure			Revenue	Expenditure	Tax Levy	
Children & Families								
65001 CHILDREN'S BASIC ALLOCATION	1,605,596	2,187,756	582,160	1,678,324	2,789,058	1,110,734	528,574	
65002 KINSHIP CARE	147,600	157,244	9,644	144,000	144,000	0	(9,644)	
65005 YOUTH AIDS	709,609	1,372,322	662,713	678,532	1,617,188	938,656	275,942	
65006 YOUTH AIDS - STATE CHARGES	0	166,351	166,351	0	114,785	114,785	(51,566)	
63105 DOJ: DIVERSIONARY PROGRAMMING	13,441	33,907	20,466	0	0	0	(20,466)	
60683 CITIZEN'S REVIEW PANEL	7,735	7,735	0	10,000	10,000	0	0	
63612 IN HOME SAFETY SERVICES	209,686	224,686	15,000	102,600	152,097	49,497	34,497	
63112 PARENTS SUPPORTING PARENTS	182,116	173,853	(8,263)	183,831	198,543	14,712	22,975	
65009 YA EARLY & INTENSIVE INT	64,314	216,968	152,654	46,501	201,593	155,092	2,438	
63110 CHILDREN COURT IMPROVEMENT PROGRAM	1,646	1,646	0	0	0	0	0	
65121 CHILDREN'S COP	218,118	245,799	27,681	218,118	249,935	31,817	4,136	
65020 DOMESTIC ABUSE	0	20,000	20,000	0	20,000	20,000	0	
65021 SAFE & STABLE FAMILIES	82,900	155,150	72,250	62,586	139,595	77,009	4,759	
65036 SACWIS	0	9,676	9,676	0	9,676	9,676	0	
65040 CHILDRENS LTS WAIV-DD	4,162,211	4,307,621	145,410	2,856,394	3,104,599	248,205	102,795	
65067 COMMUNITY RESPONSE GRANT	1,653	185,135	183,482	6,030	197,909	191,879	8,397	
63111 FOSTER PARENT RETENTION	12,522	13,699	1,177	12,000	12,000	0	(1,177)	
65068 FOSTER PARENT TRAINING	2,862	8,487	5,625	3,034	7,585	4,551	(1,074)	
65060 IV-E CHIPS LEGAL	30,796	126,267	95,471	30,765	113,946	83,181	(12,290)	
65070 IV-E TPR	38,635	96,587	57,952	32,300	85,000	52,700	(5,252)	
65069 LEGAL REP: TPR	0	0	0	0	0	0	0	
65079 LEGAL REP: CHIPS	9,100	67,107	58,007	5,670	21,000	15,330	(42,677)	
65080 YOUTH DELINQUENCY INTAKE	0	979,521	979,521	0	976,168	976,168	(3,353)	
65082 AUTISM	0	502	502	0	7,933	7,933	7,431	
65175 EARLY INTERVENTION (BIRTH TO 3)	216,044	767,554	551,511	190,847	801,024	610,177	58,666	
63176 B3: PARENTS AS TEACHERS	0	0	0	0	0	0	0	
63175 B3: SED INNOVATION	0	0	0	0	0	0	0	
63188 CHILD CARE COUNTS	24,451	24,451	0	0	0	0	0	
63174 B3: PANDEMIC RECOVERY	0	6,420	6,420	0	0	0	(6,420)	
65105 KINSHIP ASSESSMENTS	10,053	10,053	0	9,114	9,114	0	0	
65120 COORDINATED SERVICE TEAM	60,000	88,514	28,514	60,000	104,478	44,478	15,964	
63120 CST SUPPLEMENT	0	0	0	0	0	0	0	
65188 BUSY BEES PRESCHOOL	2,400	43,994	41,594	3,000	21,825	18,825	(22,769)	
65189 INCREDIBLE YEARS	1,875	48,814	46,939	0	42,499	42,499	(4,440)	
66000 DONATIONS	23,108	9,988	(13,120)	0	0	0	13,120	
Total	7,838,470	11,757,808	3,919,338	6,333,645	11,151,551	4,817,905	898,567	

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance	
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Economic Support Division								
65051 INCOME MAINTENANCE	1,415,086	2,079,838	664,752	1,467,409	2,164,436	697,027	32,275	
65053 CHILD DAY CARE ADMIN	166,631	5,818	(160,813)	134,286	5,773	(128,513)	32,300	
65057 ENERGY PROGRAM	0	0	0	0	0	0	0	
65071 CHILDREN FIRST	2,685	0	(2,685)	2,491	0	(2,491)	194	
65073 FSET	9,270	0	(9,270)	8,389	0	(8,389)	881	
65100 CLIENT ASSISTANCE	12,750	0	(12,750)	0	0	0	12,750	
Total	1,606,423	2,085,656	479,233	1,612,576	2,170,209	557,633	78,400	
Aging Division & ADRC								
65012 ALZHEIMERS FAM SUPP	25,060	25,060	0	40,000	40,000	0	0	
65046 ADRC - DBS	0	180,918	180,918	0	192,081	192,081	11,163	
65047 ADRC - DCS	0	2,790	2,790	0	108,998	108,998	106,208	
65048 AGING/DISABIL RESOURCE	1,029,054	762,587	(266,467)	1,068,827	710,174	(358,653)	(92,187)	
65075 GUARDIANSHIP PROGRAM	0	22,275	22,275	0	27,050	27,050	4,775	
65076 STATE BENEFIT SERVICES	46,282	101,496	55,214	54,024	100,955	46,931	(8,283)	
65077 ADULT PROTECTIVE SERVICES	56,827	66,791	9,964	55,537	64,014	8,477	(1,487)	
65078 NSIP	20,108	20,109	1	20,108	20,108	0	(1)	
65151 TRANSPORTATION	286,286	453,198	166,912	257,837	427,873	170,036	3,124	
65152 IN-HOME SERVICE III-D	709	788	79	7,560	8,130	570	491	
65154 SITE MEALS	44,804	49,782	4,978	132,000	136,608	4,608	(370)	
65155 DELIVERED MEALS	422,626	447,152	24,526	302,000	314,646	12,646	(11,880)	
65157 SENIOR COMMUNITY SERVICES	7,986	7,986	0	7,986	7,986	0	0	
65158 ELDER ABUSE	25,025	181,802	156,777	25,025	167,623	142,598	(14,180)	
65159 III-B SUPPORTIVE SERVICE	88,537	93,878	5,341	125,000	135,601	10,601	5,260	
65162 APS SUPPLEMENT COVID-19	0	0	0	0	0	0	0	
65163 TITLE III-E (FAMILY CAREGIVER SUPPORT)	15,911	19,889	3,978	67,000	88,100	21,100	17,122	
65195 VEHICLE ESCROW ACCOUNT	59	16,600	16,541	0	21,357	21,357	4,816	
63010 MOBILITY MANAGER	90,000	112,910	22,910	72,000	115,675	43,675	20,765	
65176 ADRC COVID VACCINATION	0	0	0	0	0	0	0	
66000 DONATION	253	600	347	0	0	0	(347)	
Total	2,159,526	2,566,610	407,084	2,234,904	2,686,978	452,074	44,990	

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on August 2022 Revenue & Expenditures Financial Statement

() Unfavorable

Summary Sheet	Program	Annual Projection			Budget			Variance
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Administrative Services Division								
	65187 UNFUNDED SERVICES	11,388	47,965	36,577	13,200	35,446	22,246	(14,332)
	63101 COUNTY OWNED HOUSING	9,240	31,619	22,379	0	30,180	30,180	7,801
	65190 MANAGEMENT	0	2,730	2,730	0	21,793	21,793	19,063
	65200 OVERHEAD AND TAX LEVY	8,991,249	191,578	(8,799,671)	8,995,866	283,907	(8,711,959)	87,712
	65200 Overhead Cleared	0	0	0	0	0	0	0
	65210 CAPITAL OUTLAY	0	267,156	267,156	0	278,034	278,034	10,878
	22101 COVID-19	0	127	127	0	0	0	(127)
	Balance Sheet Non Lapsing Funds	1,613,094	0	(1,613,094)	1,613,094	0	(1,613,094)	0
Total	Administrative Services Division	10,624,971	541,175	(10,083,796)	10,622,160	649,359	(9,972,801)	110,995
Human Services Reserve Fund								
	63001 Operating Reserve	0	0	0	0	650,000	650,000	650,000
	Reserve Fund	0	0	0	0	650,000	650,000	650,000
GRAND Total		30,984,729	29,981,782	(1,002,947)	31,330,143	31,330,143	(0)	1,002,947

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-22					
Foster Care	39	1,121	\$54,333	\$48	\$1,393
Group Home	0	0	\$0	\$0	\$0
Kinship Care	44	1,328	\$12,852	\$10	\$292
Subsidized Guardianship	14	434	\$5,851	\$13	\$418
RCC's	4	124	\$65,359	\$527	\$16,340
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2022	101	3007	\$ 138,394	\$46	\$1,370
		2022 YTD Avg. per Month	\$138,394		
		2021 YTD Avg. per Month (thru January 2021)	\$108,557		
February-22					
Foster Care	36	976	\$46,603	\$48	\$1,295
Group Home	0	74	\$0	\$0	\$0
Kinship Care	43	1,183	\$12,675	\$11	\$295
Subsidized Guardianship	14	392	\$5,851	\$15	\$418
RCC's	4	112	\$59,434	\$531	\$14,858
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2022	97	2737	\$124,562	\$46	\$1,284
		2022 YTD Avg. per Month	\$131,478		
		2021 YTD Avg. per Month (thru February 2021)	\$106,308		
March-22					
Foster Care	32	910	\$39,772	\$44	\$1,243
Group Home	1	18	\$4,512	\$251	\$4,512
Kinship Care	41	1,271	\$12,300	\$10	\$300
Subsidized Guardianship	16	476	\$6,436	\$14	\$402
RCC's	4	124	\$65,759	\$530	\$16,440
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2022	94	2799	\$128,778	\$46	\$1,370
		2022 YTD Avg. per Month	\$130,578		
		2021 YTD Avg. per Month (thru March 2021)	\$105,675		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-22					
Foster Care	32	890	\$40,349	\$45	\$1,261
Group Home	1	30	\$7,519	\$251	\$7,519
Kinship Care	41	1,230	\$12,300	\$10	\$300
Subsidized Guardianship	17	486	\$6,830	\$14	\$402
RCC's	3	90	\$47,320	\$526	\$15,773
RCC's - Out of State	0	0	\$0	\$0	\$0
Total April 2022	94	2726	\$114,317	\$42	\$1,216
		2022 YTD Avg. per Month	\$126,513		
		2021 YTD Avg. per Month (thru April 2021)	\$102,442		
May-22					
Foster Care	30	936	\$43,790	\$47	\$1,460
Group Home	1	31	\$7,770	\$251	\$7,770
Kinship Care	45	1,362	\$13,685	\$10	\$304
Subsidized Guardianship	17	503	\$6,883	\$14	\$405
RCC's	3	93	\$48,897	\$526	\$16,299
RCC's - Out of State	0	0	\$0	\$0	\$0
Total May 2022	96	2925	\$121,025	\$41	\$1,261
		2022 YTD Avg. per Month	\$125,415		
		2021 YTD Avg. per Month (thru May 2021)	\$104,218		
June-22					
Foster Care	32	900	\$43,980	\$49	\$1,374
Group Home	1	30	\$7,519	\$251	\$7,519
Kinship Care	46	1,375	\$13,750	\$10	\$299
Subsidized Guardianship	15	450	\$6,236	\$14	\$416
RCC's	3	61	\$31,920	\$523	\$10,640
RCC's - Out of State	0	0	\$0	\$0	\$0
Total June 2022	97	2816	\$103,405	\$37	\$1,066
		2022 YTD Avg. per Month	\$121,747		
		2021 YTD Avg. per Month (thru June 2021)	\$104,351		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
July-22					
Foster Care	31	940	\$42,358	\$45	\$1,366
Group Home	1	19	\$4,762	\$251	\$4,762
Kinship Care	44	1,360	\$13,519	\$10	\$307
Subsidized Guardianship	14	434	\$5,236	\$12	\$374
RCC's	3	74	\$38,939	\$526	\$12,980
RCC's - Out of State	0	0	\$0	\$0	\$0
Total July 2022	93	2827	\$104,815	\$37	\$1,127
		2022 YTD Avg. per Month	\$119,328		
		2021 YTD Avg. per Month (thru July 2021)	\$104,771		
August-22					
Foster Care	31	867	\$37,746	\$44	\$1,218
Group Home	0	0	\$0	\$0	\$0
Kinship Care	44	1,448	\$14,023	\$10	\$319
Subsidized Guardianship	14	434	\$5,236	\$12	\$374
RCC's	3	93	\$49,236	\$529	\$16,412
RCC's - Out of State	0	0	\$0	\$0	\$0
Total August 2021	92	2842	\$106,241	\$37	\$1,155
		2022 YTD Avg. per Month	\$117,692		
		2021 YTD Avg. per Month (thru August 2021)	\$107,375		
		Projected 2022 Cost	\$1,431,937		
		2022 Budget	\$1,739,000		
		(includes kinship not detention/shelter)			

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	46	August 2022	\$82,687	125
Matt Talbot Recovery	0	August 2022	\$0	0
Exodus Recovery House	2	August 2022	\$1,752	48
Nova Counseling	0	August 2022	\$0	0
Lutheran Social Services	1	August 2022	\$1,798	32
Catholic Charities	3	August 2022	\$6,143	84
Friends of Women	2	August 2022	\$6,128	111
Arbor Place	1	August 2022	\$3,636	36
Mooring House	1	August 2022	\$4,500	90
WisHope	4	August 2022	\$4,446	126
Blandine House	5	August 2022	\$6,094	277
All - August 2022	65	2022 total through August	\$117,184	929
All - August 2021	45	2021 total through August	\$47,185	422

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

Costs by Month

Month	Detox	AODA
January	\$4,092	\$6,699
February	\$10,627	\$6,819
March	\$17,331	\$6,248
April	\$4,092	\$4,424
May	\$19,094	\$5,887
June	\$13,298	\$3,483
July	\$6,936	\$939
August	\$7,217	\$0
September - estimated	\$10,336	\$512
October		
November		
December		

Total Estimated Costs for 2022 (Thru Sept) \$117,186

Total Costs for 2021 (Thru Sept) \$54,706



**Mike Hansen,
Transportation
Supervisor**

2023 85.21 Grant Application

2023 85.21 Grant Application

Jefferson County has an 85.21 Annual Allocation of \$226,153 from WisDOT based on our county population size.

We are proposing 6 Transportation Projects for 2023:

- 1) **Driver Escort / Volunteer Program** – The driver escort program is intended to provide transportation services to our citizens that are 60+ and for persons with disabilities of any age, to get to medical appointments, grocery and errand shopping. Service is provided to non-elderly, non-disabled individuals on a space available basis. This is our normal transportation program with standard 7AM to 5PM operating hours.
- 2) **Senior Dining Transportation Program** – Individuals attending a Congregate Senior Dining Program are eligible to use public transportation that is secured by the Senior Center in Watertown or Fort Atkinson at a reduced rate. The local Taxi service is contracted for providing transportation in Jefferson and Lake Mills.

2023 85.21 Grant Application

2023 Projects Continued:

- 3) **Later Weekday Evenings & Weekend Service Hours for the Driver Escort / Volunteer Program** - this project will provide extended hours / days for our normal transportation program.
- 4) **Day Trip Project** – The Day Trip Project would provide a once-a-month trip for seniors and people living with disabilities to enjoy unique places and popular attractions that can be reached within 1-2 hours of driving time from Jefferson County.
- 5) **Shopping Van Service** - The Shopping Van project would provide a one day a week transportation service for seniors and people living with disabilities throughout the county to travel to the city of Jefferson for shopping at a few popular locations.
- 6) **3rd Party Wheelchair Accessible Transportation** - This project provides rides across municipal boundaries to older adults (over 60 years of age) and persons with disabilities (any age) requiring access to medical care in another community, when there is no volunteer or paid staff available to provide this transportation.

2023 85.21 Grant Application

2023 Projects - Funding Breakdown

Funding Sources:

1. Jefferson County has an 85.21 Annual Allocation of **\$226,153** from WisDOT based on our county population size.
 2. The total 2023 Transportation Budget that was already approved by the Jefferson County Board for next year is **\$173,762**.
 3. We will use **\$90,000** of 53.10 (Mobility Manager) Grant funds for these projects.
 4. We estimate that we will collect **\$26,966** of Passenger Revenue
 5. We estimate that we will collect **\$20,000** of MCO Revenue
- A total amount of **\$532,051** is available to fund the 6 transportation projects.
 - The total expenditures for all 6 projects must match the total 2023 budget.

2023 85.21 Grant Application

2023 Projects - Expenses Breakdown

Project Expenses:

1. Driver Escort / Volunteer Program **\$467,465.40** (total budget minus all other projects)
 2. Senior Dining Transportation Program **\$200.00** (same as past years)
 3. Later Weekday Evenings & Weekend Service Hours for the Driver Escort / Volunteer Program **\$51,940.60** (based on recent projections)
 4. Day Trip Project **\$3,625.80** (see cost estimate provided for more details)
 5. Shopping Van Service **\$8,819.20** (see cost estimate provided for more details)
 6. 3rd Party Wheelchair Accessible Transportation **\$5,000.00** (same as past years)
- The total expenditures for all 6 projects matches the 2023 budget of **\$532,051**

COUNTY ELDERLY TRANSPORTATION 2023 PROJECT BUDGET SUMMARY

County of

Jefferson

Project Name

Driver
Escort/Volunteer
Program

Senior Dining
Transportation
Program

Later Weekday
Evenings &
Weekend Service

Day Trip Project

Shopping Van
Service

3rd Party
Wheelchair
Accessible

0

0

Totals

Project Expenses

Total Project Expenses

\$467,465.40

\$200.00

\$51,940.60

\$3,625.80

\$8,819.20

\$5,000.00

\$0.00

\$0.00

\$532,051.00

Project Revenue by Funding Source

\$85.21 Annual
Allocation

\$195,420.60

\$160.00

\$21,713.40

\$2,324.00

\$6,535.00

\$0.00

\$0.00

\$0.00

\$226,153.00

\$85.21 Trust Fund

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

County funds

\$140,855.40

\$40.00

\$25,650.60

\$581.80

\$1,634.20

\$5,000.00

\$0.00

\$0.00

\$173,762.00

Passenger Revenue

\$23,189.40

\$0.00

\$2,576.60

\$600.00

\$600.00

\$0.00

\$0.00

\$0.00

\$26,966.00

Older American Act
(OAA)

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$5310 grant funds

\$90,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$90,000.00

Total from other funds

\$18,000.00

\$0.00

\$2,000.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$20,000.00

2023 85.21 Grant Application

Day Trip Project Cost Estimate			
Vehicle	2021 Ford Bus		
Fuel	\$ 0.25	Cost per mile	
Maintenance	\$ 0.04	Cost per mile	
Total	\$ 0.29	Cost per mile	
Trip	Distance		
One-Way base miles	150	miles	
Pickup / Dropoff miles	30	miles	
Total	180	miles	
1 round trips daily	360	miles	
x cost per mile	\$ 104.40	Cost per day	
Wages & Overhead	\$25	Cost per hour	
Hours worked daily	8		
Total Wages & Overhead	\$200	Cost per day	
Total Daily Costs	\$ 304.40		
Total Hourly Costs	\$ 38.05	8 hrs per day	
# Working Days	12	Per year	
# Saturdays	0	Per year	
Total Days Served	12	Per year	
Total Annual Cost	\$ 3,652.80		

The Day Trip Project would provide a transportation service for seniors and people living with disabilities to enjoy unique places and popular attractions that can be reached within 1-2 hours of driving time from Jefferson County. The overall goal of this project would be to help individuals to have an active and social lifestyle all year round. The locations of the day trips would be selected to appeal to a variety of interests, but also to provide educational and cultural experiences as well. The Day Trip transportation would be provided by the ADRC of Jefferson County using an ADRC vehicle and staffed by ADRC employees. The vehicle that will most likely be used for this project is a 2021 Ford Bus, which has an nominal operating cost (fuel and maintenance) of \$0.29 per mile. The total miles driven each day of operation would be roughly 360 miles (which includes the miles to pickup and dropoff passengers). Therefore, the total vehicle cost per day would be roughly \$104.40. It is expected that each complete day trip up would take about 8 hours. Driver wages and overhead cost are approximately \$25 per hour, so the total driver cost per day would be \$200. Hence, the total combined daily cost of the program would be \$268.40 (Vehicle and Driver costs). Finally, the total annual cost of the program would be \$3652.80 (assuming 1 day a month for each month of the year).

2023 85.21 Grant Application

Shopping Van Service Cost Estimate		
Vehicle	2021 Ford Bus	
Fuel	\$ 0.25	Cost per mile
Maintenance	\$ 0.04	Cost per mile
Total	\$ 0.29	Cost per mile
Trip	Distance	
One-Way base miles	100	miles
Dead Head miles	20	miles
Total	120	miles
2 trips daily	240	miles
x cost per mile	\$ 69.60	Cost per day
Wages & Overhead	\$25	Cost per hour
Hours worked daily	4	
Total Wages & Overhead	\$100	Cost per day
Total Daily Costs	\$ 169.60	
Total Hourly Costs	\$ 42.40	4 hrs per day
# Working Days	52	Per year
# Saturdays	0	Per year
Total Days Served	52	Per year
Total Annual Cost	\$ 8,819.20	

The Shopping Van project would provide a transportation service for seniors and people living with disabilities throughout the county to travel to the city of Jefferson for shopping at a few locations. At present, there is no affordable intercity transportation service in Jefferson County. This intercity service would be provided by the ADRC of Jefferson County using an ADRC vehicle and staffed by ADRC employees. The proposed project would provide funding to operate this service to take people shopping and return them home one day of each week. The vehicle that will most likely be used for this project is a 2021 For Bus, which has an nominal operating cost (fuel and maintenance) of \$0.29 per mile. The total miles driven each day of operation would be roughly 120 miles (which includes the miles when there are no passengers onboard). Therefore, the total vehicle cost per day would be roughly \$69.60. It is expected that each round trip would be 4 hours each day that the service operates. Driver wages and overhead cost are approximately \$25 per hour, so the total driver cost per day would be \$100. Hence, the total combined daily cost of the program would be \$169.60 (Vehicle and Driver costs). Finally, the total annual cost of the program would be \$8,819.20 (assuming 1 day a week for 52 weeks of the year).

RESOLUTION NO. 2022-XX

Authorizing state human services contracts, consortium agreements, and professional service and care provider contracts

Executive Summary

The Jefferson County Human Services Department contracts with state agencies, consortiums and in excess of 100 professional service and care providers to fulfill its statutory duties. Each year contracts are renewed and/or updated with additional providers. State law requires County Board approval of the state contracts set forth in this resolution. The contracts have not been reproduced and attached to this resolution because they total more than 100 pages. The Wisconsin County Human Service Association negotiates the basic agreements on behalf of the counties which are standard state forms and are not subject to negotiation by individual counties. The professional service and care provider contract list for 2023 is attached. These provider contracts are reviewed by the Jefferson County Corporation Counsel to ensure compliance with the County's Purchasing Ordinance, and contain the language and terms set forth by the State of Wisconsin Department of Health Services Purchase of Care Services Guide and section 46.036 of the Wisconsin Statutes. The Human Services Board considered this resolution at its October 11, 2022, meeting and recommended forwarding to the County Board to approve entering into professional service and care provider contracts with the providers on the attached list and entering into state contracts and consortium agreements as set forth below for 2023.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Human Services Department contracts with several different state agencies, consortiums and in excess of 100 professional service providers and care providers to fulfill its statutory duties, usually on an annual basis, as approved by the Human Services Board, and

WHEREAS, the Social Services & Community Programs contracts with the Department of Health Services, and the Department of Children and Families and Youth Aids Program contracts, are statutorily required to be approved by the County Board, and

WHEREAS, the Human Services Board recommends approval of the Social Services & Community Programs, including the Children's Long Term Support program, and State Targeted Response contracts with the Department of Health Services in the anticipated amount of \$3,098,215; the Substance Abuse Prevention and Treatment Block Grant Supplemental Award with the Department of Health Services in the amount of \$78,695; the Mental Health Services Block Grant Supplemental Award with the Department of Health Services in the amount of \$41,582; the Birth to 3 Pandemic Recovery Support Grant with the Department of Health Services in the amount of \$127,611; the Crisis Program Enhancement Servicing Rural Areas Grant with the Department of Health Services in the amount of \$100,000; the Aging and Disability Resources contract, which includes additional amounts for Medicare Improvements for Patients and Providers, the State Health Insurance Assistance Program, and the State Pharmaceutical Assistance Program in the anticipated amount of \$650,142; the Department of Children and Families State County Child Welfare contract,

which includes the Youth Aids Program contract and the Targeted Safety Support contract, in the anticipated amount of \$2,568,174; the Older American Programs contract in the anticipated amount of \$618,086; the Department of Transportation contracts pursuant to section 85.21 of the Wisconsin Statutes (county elderly and disabled transportation assistance), and section 49 USC 5310 (transportation services provided to older adults and people with disabilities), in the anticipated amount of \$316,153; the Department of Health Services Division of Long Term Care contract in the anticipated amount of \$625,097; the Intensive Outpatient Program contract with the Department of Corrections in the anticipated amount of \$28,196 per year for the state fiscal biennium of July 1, 2021, to June 30, 2023; and the Child Care contract in the anticipated amount of \$156,624, and

WHEREAS, the consortium agreement requires County Board approval for the State and Federal Income Maintenance Programs through Southern Consortium in the anticipated amount of \$1,329,969.

NOW, THEREFORE, BE IT RESOLVED that the Human Services Director or the Administrative Services Division Manager is authorized to execute the state contracts and consortium contract set forth above.

BE IT FURTHER RESOLVED that the Human Services Director or the Administrative Services Manager is authorized to sign addendums or revisions to said contracts during the course of the year as necessary.

BE IT FURTHER RESOLVED that the Human Services Director or Administrative Services Manager is authorized to sign all other contracts with state agencies and consortiums pursuant to section 46.23(6m)(c) of the Wisconsin Statutes, and all professional services and care provider contracts as approved by the Human Services Board in accordance with the Jefferson County Purchasing Ordinance.

Fiscal Note: The costs associated with these state contracts have been included as an appropriation in the 2023 budget.

Ayes: ___ Noes: ___ Abstain: ___ Absent: ___ Vacant: ___

Referred By:
Human Services Board

11-08-2022

REVIEWED: County Administrator ___; Corporation Counsel: ___; Finance Director: ___.